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| --- | --- | --- | --- | --- | --- |
| Personal Details | | | | | |
| **Title:** | |  | **Full Name:** | |  | |
| **Phone Number:** |  | | |
| **Full address:** | |  | | | | |
| **Email Address:** | |  | | | | |
| **Are you currently:** | | Employed  Self-employed  Unemployed  Retired  Student | | | | |
| **Emergency contact:** | | Name: Relationship to you:  Phone Number: | | | | |

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Volunteering details | | | | | | | | |
| **Are you looking to attend in person or work remotely?** | | | | In-person Remotely | | | | |
| **What days / times are you available for volunteering?** | | | | Please put an **X** in the boxes below or outline any other availability here: | | | | |
|  | **Monday** | **Tuesday** | **Wednesday** | | **Thursday** | **Friday** |  |  |
| **AM** |  |  |  | |  |  |  |  |
| **PM** |  |  |  | |  |  |  |  |
| **Are you able to speak Welsh or other language?** | | | |  | | | | |
| **Please outline the types of volunteering activities / the area of volunteering you are interested in:** | | | |  | | | | |
| **Is there any assistance or reasonable adjustments you would need from us to facilitate your volunteering?** | | | |  | | | | |
| **Please outline any training, qualifications, skills or experience, you have, which you feel are relevant to the volunteering you are seeking:** | | | | | | | | |
|  | | | | | | | | |
| **Please outline your reasons for seeking volunteering:** | | | | | | | | |
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| Privacy Notice |
| Your data will be processed by Gladstone’s Library only for the specific purposes of assessing your expression of interest, to appropriately match you to suitable volunteering opportunities, and to ensure your safety whilst volunteering with the Library. The processing of your personal data is necessary in order to take steps at your request prior to entering into an agreement. Gladstone’s Library will not share your data with any other organisation.  Gladstone’s Library will retain your data for 1 year after your volunteer placement has finished. If you feel that Gladstone’s Library have mishandled your personal data or that your information is being handled incorrectly, you can make a complaint to our data processor: [Louisa.Yates@gladlib.org](mailto:Louisa.Yates@gladlib.org) Declaration  |  | | --- | | By submitting this form, I agree that any information I provide may be used and shared within Gladstone’s Library for the above purposes.  I certify that the information given within this application form is correct and that I have not omitted or misrepresented any details.  **Signed:**  **Date:** |   Thank you for expressing an interest in volunteering with Gladstone’s Library. Someone from the relevant programme will soon be in touch to discuss moving forwards. |